**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held by electronic means on Monday

14th December 2020 at 7.00pm

**Parish Councillors Present:** J Higginson (Chair)

S Ayrey

S Bargh

J Dean

D Edmondson

**Also Present:** D Clarke (Clerk)

**Apologies:** P Fleming

G Webber

The Chairman, Mr Higginson, welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **20-281** | **Declarations of interest**  There were no declarations of interest. |  |
| **20-282** | **Dispensations**  There were no requests for dispensation. |  |
| **20-283** | **Minutes of the previous meeting**  The minutes of the meeting of the Parish Council on Monday 9th November 2020 were received, approved as a true record for signature by the Chairman. | **Clerk** |
| **20-284** | **Matters arising from the minutes**  There were no matters arising. |  |
| **20-285** | **Coronavirus – Contingency Planning**  No changes. |  |
| **20-286** | **New Clerk**  A possible candidate had expressed an interest and will be invited to submit a formal application. | **Clerk** |
| **20-287** | **Bank Mandate – Review**  The online procedure for altering the mandate had not been successful. A further attempt will be necessary. | **Clerk** |
| **20-288** | **Precept 2021**  The precept demand form had been received from Lancaster City Council.  The Parish Council considered a review of the budget for 2021-22.  **Resolved:** The precept for 2021 is confirmed at £10,429. The revised budget for 2021-22 is approved. | **Clerk** |
| **20-289** | **Defibrillators – Update**  No further progress: review at next PC meeting. |  |
| **20-290** | **Green Team**  Request by Ken Webber to be included in the PC’s team of volunteers as a litter picker.  The PC was advised that two invoices from Hartley Hire for hire of mini-diggers during the summer had gone astray and payment was long overdue Hartley Hire will issue copies.  A gritting trailer currently used by Heysham Harbour was likely to become redundant when a new one is delivered. The PC may have an opportunity to acquire the old one.  A new picnic table for Trailholme Road picnic area has been ordered from Glasdon UK Ltd for delivery in March 2021.  It was noted that DE had set up a Christmas Nativity Display on Blue Pots incurring expenditure of £60.49 including VAT on materials.  **Resolved:** Ken Webber to be added to the PC’s team of volunteers.  Purchase of Heysham Harbour’s gritter trailer to be investigated.  Expenditure of £60.49 including VAT on materials for Nativity display be approved and DE reimbursed. | **Clerk**  **DE** |
| **20-291** | **Social Media Policy**  A revised Social Media Policy had been sent by email to all **Parish Council members.**  Resolved: The revised Social Media Policy be adopted as presented. | **Clerk** |
| **20-292** | **Grants and Donations**  There were no requests for grants or donations.  It was noted that the PC had received a donation of £124.00 from an anonymous donor. The Parish Council is very grateful for this generous donation. |  |
| **20-293** | **Grounds Maintenance**  Lancaster City Council is contracted to carry out, during the year, a programme of grounds maintenance for the PC. The Coronavirus emergency has meant that the contract has not been fully discharged. The PC will negotiate a reduced payment. | **Clerk** |
| **20-294** | **Playground Inspection and Safety Issues**  A report on the condition of the playground and its equipment had been received from Lancaster City Council. The report raised a number of general maintenance issues.  **Resolved:** The Parish Council will ask Lancaster City Council to attend to those items in the report where repair is recommended. | **Clerk** |
| **20-295** | **Road Maintenance, Cleansing and Safety**  There was no report on this item. |  |
| **20-296** | **Planning**  **Application No:20/01280/FUL. Proposal:** Creation of ground floor micro-pub with flat above, part change of use of existing building into two dwellings (C3) and erection of two dwellings (C3). **For:** Mr S Goulding. **Site Address:** Globe Hotel, Main Street, Overton, Morecambe, LA3 3HG. **Grid**  **Reference:** 343349,457916.  **Resolved**: No objection.  **Application No: 20/01281/FUL**. **Proposal:** Installation of replacement roof to existing conservatory. **For:** Mr. G. Tyson. **Site Address:** 11 Church Park, Overton, LA3 3RA.  **Resolved:** No Objection.  **Application Nos:** **20/01314/LB, 20/01315/LB, 20/01316/LB** Second Terrace, Sunderland Point. Listed Building application for the installation of a replacement roof and replacement render and installation of replacement door to front elevation of 13 Second Terrace, Sunderland Point, LA3 3HT. Similar applications for 14 and 15 Second Terrace, save for the omission of replacement doors. **For:** E & K Gilchrist.  **Resolved:** No objection to Applications No. 20/1314/LB, 20/1315/LB and 20/1316/LB.  **Application No; 20/01346/FUL**. **Proposal**: Erection of a storage block. **For;** Mr. J. Reay. **Site Address:** 60 Lancaster Road, Overton, LA3 3EZ.  **Resolved:** No objection. | **Clerk** |
| **20-297** | **Bus Shelter – Repair and Refurbishment.**  Repairs complete. |  |
| **20-298** | **Lancaster Road Development – Street Name**  The PC will try to re-open the street name process. | **Clerk** |
| **20-299** | **Sunderland Point Road – Illumination of Warning Signs**  The lighting unit on the warning sign at the Sunderland Point end of the causeway has not been replaced pending a decision on an additional sign facing traffic approaching the beach parking area. | **Clerk** |
| **20-300** | **Sunderland Point Toilets**  It was noted that the electricity supply contract will shortly be taken over by E.ON Next from Npower Business. Terms, conditions and charges will remain unchanged.  Reopening of the toilets will be reviewed at the next PC meeting. | **Clerk** |
| **20-301** | **Meeting Dates 2021**  In view of the continuing Covid-19 precautions meeting dates for the whole year will not be published. At every PC meeting the date for the next meeting will be decided.  **Resolved:** The next meeting of the Parish Council will be by electronic means on Monday 11 January 2021 at 7.00 pm. | **Clerk** |
| **20-302** | **Year Planner**  Members had been sent a revised year planner by email. |  |
| **20-303** | **Website – Compliance Review**  The review has been completed. |  |
| **20-304** | **Accounts for Payment**  **DGS Clarke –**Clerk’s salary November 2020  £229.08  PAYE tax £ 45.80  **Salary payable £183.28**  **HM Revenue and Customs –** PAYE tax **£ 45.80**  **Water Plus –** Water charges SP toilets 01/102020 to 10/12/2020 **£19.87**  This is based on an estimated reading which is likely to be too high, it includes standing charges and takes account of existing credit on the PC’s account.  Reading the meter is difficult so it is suggested the bill be paid. A correction can be made when the meter can be read.  **D Edmondson** - Reimbursement of expenses in setting up Nativity display on Blue Pots **£60.49 incl VAT**  **Npower Business –** Electricity charges SP toilets  2 November to 1 December 2020 by DD on or after 24/12/2020 **£17.91**  **Resolved:** Accounts be paid as presented. | **Clerk** |
| **20-305** | **Correspondence**   1. **08/12/2020 NALC –** Standards Matter 2: Public consultation as part of a review of the evidence as to how well ethical standards are upheld in public life in the UK. Deadline for response Friday 15 January 2021. **Resolved**: no observations. 2. **09/12/2020 Community Connectors -** Rural Community Energy Fund: invitation to a talk by Kate Gilmartin of Local Energy: North West Hub. Possible date during week commencing 1 February 2021. **Resolved:** No Attendance. 3. **4/12/2020 Community Connectors –** Invitation to Tiers review briefing Friday 18 December 12 – 1 pm GMT. **Resolved;** No attendance. |  |